



PEEC

Pajarito Environmental
Education Center

**INSTRUCTIONS TO
TRANSFER SECURITIES TO:**

Pajarito Environmental Education Center

To transfer securities:

Please instruct your current broker / custodian to “DTC” your donation to the Pajarito Environmental Education Center’s account at Charles Schwab. Your broker will most likely require you to provide them with a written “LOA” = Letter of Authorization which indicates the name of the security, the number of shares and includes the following delivery instructions:

Pajarito Environmental Education Center
Schwab Account # 6814-3416
DTC Clearing # 0164, Code 40

Please Note: Due to privacy requirements, we are unable to access donor information through the financial agencies that process your transfer. **Please provide us with the following information so that we may properly acknowledge and receipt your gift:**

Donor Name (s) – first and last
Donor address/phone
Name of stock and number of shares transferring

Information should be sent to:

Katherine Bruell

505 662 0460

director@peecnature.org

If you need additional help with the delivery process, please contact Johann Klaassen at Horizons Sustainable Financial Services:

Johann Klaassen

Johann@HorizonsSFS.com

505-982-9661