

## INSTRUCTIONS TO TRANSFER SECURITIES TO:

Pajarito Environmental Education Center

To transfer securities:

Please instruct your current broker / custodian to "DTC" your donation to the Pajarito Environmental Education Center's account. Your broker will most likely require you to provide them with a written "LOA" = Letter of Authorization which indicates the name of the security, the number of shares and includes the following delivery instructions:

Account Title: Pajarito Environmental Education Center Account Number: Please contact Jillian Rubio. Name of Receiving Institution: DTC Clearing Number:

Please Note: Due to privacy requirements, we are unable to access donor information through the financial agencies that process your transfer. Please provide us with the following information so that we may properly acknowledge and receipt your gift:

Donor Name (s) – first and last Donor address/phone Name of stock and number of shares transferring

Information should be sent to: Jillian Rubio, PEEC Executive Director | 505-662-0460 | <u>director@peecnature.org</u>

If you need additional help with the delivery process, please contact Ashley Olivas at Savant Wealth Management:

Ashley Olivas | aolivas@savantwealth.com

Office: 505-800-7797 Direct: 505-456-6486